



CHICAGO CENTRAL
DISTRICT ASSEMBLY
DELEGATE HANDBOOK

April 12 – April 13, 2024
GatheringPoint Church of the Nazarene
Bourbonnais, IL

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GREETINGS FROM DR. MCKAIN



Greetings! Thank you for taking time to browse this **2024 Annual Report**. This is our final year to serve you and all the wonderful people of the Chicago Central District. These last 10 years have been filled with some of the greatest joys in ministry that Denise and I have ever known.

As I always remind us, from 12 counties, where 2/3 of the people of Illinois live, we come to the **Assembly**. In a mission field that is home to 8.7 million people, 4.6 million who are Anglo, 1.8 million who are Hispanic and 1.4 million who are African American, we come to the **Assembly**. From 6 Mission Areas, where 110 different languages are spoken, and over a million people speak neither English nor Spanish, we come to the **Assembly**.

The idea of “**assembly**” has been around a long time – 3,400 years in fact. It’s a biblical word that is mentioned 161 times in the Bible. The assembly represents the people of God, gathered. The first assembly the Old Testament talks about is during the Passover. The Passover was to be “a festival to the Lord” (**Exodus 12:14**). In it, God called for a “sacred **assembly**” (**Exodus 12:16**).

In Leviticus, the assembly was a place for confession of sin. The entire “**assembly**,” broken in spirit, would then sacrifice (**Leviticus 4:13-21**). Confession and cleansing from sin happened in the **assembly**. In the New Testament, Paul and Barnabas gathered the **assembly** to report all that God had been doing through their mission efforts (**Acts 14:27**).

The principles that drive the Chicago Central District **Assembly** have all of these same deep spiritual roots. In the **Assembly**, we gather to celebrate God’s achievements, our unity, our diversity, and our leader who is alive, Jesus the Nazarene! We gather to renew our accountability, our relationships, our vision and our common mission.

Thank you for your commitment to these four heart cries that came out of our praying to Pentecost experience: 1) mobilizing everyone in unity, 2) blessing your community, 3) bringing people to Jesus, and 4) becoming Christlike disciples. When Phineas F. Bresee organized Chicago First Church in 1904, he focused on one fundamental principle; Bresee talked about it so often, he even put it on the first page of the Nazarene Manual where it has continuously appeared for the past 120 years. “We seek the **simplicity** and **spiritual power** manifest in the New Testament Church.” [Foreword, Nazarene Manual, p. 5]

As you browse this annual report of our **78** churches and missions, we hope you will use this time to expand your vision, think about your friendships, and renew your accountabilities and spiritual focus. **We are SO thankful for your faithfulness, your vision, and your support of our great district.** We have no doubt the Lord is preparing the right new superintendent to lead us into a GREAT future. We have wonderful days ahead. Thank you for being a vital part of our team (**Ephesians 4:15-16**). You are loved and greatly appreciated. Welcome to the **Assembly!**

Dr. Larry McKain
District Superintendent
Chicago Central District

JURISDICTIONAL GENERAL SUPERINTENDENT



Dr. Carla Sunberg was elected 43rd general superintendent of the Church of the Nazarene at the 29th General Assembly in Indianapolis, Indiana, in June 2017. At the time of her election, Dr. Sunberg was president of Nazarene Theological Seminary, where she had been serving since January 2014.

She was ordained on the Russia North District, where she and her husband, Chuck, served the Church of the Nazarene for 13 years as pioneer missionaries to the former Soviet Union. In 2005, the Sunbergs returned to the United States and began pastoring at Grace Point Church of the Nazarene in Fort Wayne, Indiana. In 2011, she and her husband accepted a call to serve as co-district superintendents of the East Ohio District Church of the Nazarene.

Sunberg has a bachelor of science in nursing (BSN) degree from MidAmerica Nazarene University, a Master of Arts in Theological Studies (MATS) degree from Nazarene Theological Seminary (NTS), and a Doctor of Philosophy (PhD) in Historical Theology from Nazarene Theological College and the University of Manchester, United Kingdom. In May 2012, she was awarded an honorary Doctor of Divinity (DD) degree from Olivet Nazarene University.

Dr. Sunberg has a long record of service to the Church of the Nazarene on various boards and committees. In addition, Sunberg also served as president of Wesleyan-Holiness Women Clergy, and chair of the Wesleyan-Holiness Connection.

She is the author of articles for various church publications, as well as numerous books. Her dissertation, *The Cappadocian Mothers* is published by Pickwick. Her latest works include *Color: God's Intention for Diversity*, written together with Dr. Daniel Gomis; editor of *Faithful to the Call: Women in Ministry*, and *Why Holiness*, as well as her latest release, *Teach Us to Pray*, all from the Foundry Publishing.

Carla was born in Germany, the daughter of missionaries. She loves to teach and train leaders for the future of the church and has served as adjunct faculty for a number of institutions. Her heartfelt passion is a life of holiness and service for the Lord. Carla and Chuck are proud parents of two adult daughters, Christa, who along with her husband, Iain Maciver, lives in England with their two children, Theodore and Alana; and Cara, who with her husband, Justin Shonamon, and children Mackenzie, Alice, and Halston lives in Kansas City, Kansas.

AGENDA

Friday, April 12 – District Assembly Evening Session

- Delegate Registration Opens – 5:30p
- District Assembly Begins – 6:30p
- Organization of the Assembly
- Board of Ministry Report
- Recognition of Ministers in New Assignments on the District
- District Superintendent Report
Dr. Larry McKain, District Superintendent
- Reception to Follow for Dr. Larry and Denise McKain

Saturday, April 13 – District Assembly Morning Session

- Delegate Registration Reopens – 7:15a
- District Assembly Continues – 8:00a
- Worship in Song & Prayer
- Devotional
Dr. Carla Sunberg, General Superintendent
- District Advisory Committee Report
- District Superintendent Election
- Ratification of *Manual* Constitutional Amendment
- Nominating Committee Report
- District Officer Elections
- Nazarene Bible College Presentation
- Missional Updates from the Global Church
- Board and Committee Reports
- Olivet Nazarene University Report
- Announcements and Final Motions

Saturday, April 13 – Ordination Service

- Ordination Service Begins – 2:30p

DISTRICT ASSEMBLY ORGANIZATION

ASSEMBLY ASSISTANTS

Assembly Reader – Dave Scott
Board of Tellers – listed on pg. 14
Assembly Assistants – Emily Fernette, Rachel McLain, Jared Richey, Heidi Taylor
Election Secretary – Jen Johnson
Pages – Mykenna Ekhoﬀ, Carrie Stimson, David Wilson, Rachel Wilson
Photographer – Bethany Smith
Recording Secretary – Cammi Bodine
Registration – Anne Whalen
Statistical Secretary – Anne Whalen
Treasurer – Heidi Taylor

ASSEMBLY COMMITTEES

Nominating Committee Report (pg. 13)

ASSEMBLY VOTING AREA

The sanctuary, the district secretary’s oﬃce, and the elections oﬃce

SEATING OF ALTERNATES

Seating of alternates should be completed at registration or the district secretary’s oﬃce

TIMES OF MEETING

Friday Evening: 6:30p to Close
Saturday Morning: 8:00a to 1:00p
Saturday Afternoon (Ordination Service) – 2:30p to Close

SPECIAL ORDERS

District Superintendent’s Report – Friday Evening
District Advisory Committee Report – Saturday Morning
District Superintendent Election – Saturday Morning
Olivet Nazarene University Report – Saturday Morning

78 DISTRICT CHURCHES AND MISSIONS

- †Beyond the Goal Ministries
 - ↳†Cross Creation Sports Academy
 - Blue Island Spanish
 - Bradley First
 - Casa de Oracion
 - Chicago Calvary
 - Chicago Emanuel Spanish
 - Chicago First
 - ↳†Celebrate Recovery – TK
 - Chicago First Korean
 - Chicago First Spanish
 - ↳†Prince of Peace
 - ↳†Waukegan Spanish
 - Chicago Gage Park
 - Chicago Heights
 - ↳†Prairie Manor
 - Chicago Oak Lawn Arabic
 - Chicago Southside Arabic
 - Chicago Summit Spanish
 - Chicago Uptown Vietnamese
 - College Church University Avenue
 - ↳Chicago Northside
 - Community Cup
 - Cornerstone Bible
 - Cristo la Unica Esperanza
 - †Crossroads
 - Danville Cedar Grove
 - Danville First
 - ↳†Danville Prison Ministries
 - Danville Westside
 - Ebenezer
 - †El Shaddai
 - El Taller
 - †*Emmaus Road Gathering
 - Fuente de Vida
 - GatheringPoint
 - ↳†Simple Truth
 - †*Good News First Haitian
 - Grace Community
 - ↳†Cross Point
 - ↳†Grace Community at Autumn Fields
 - ↳†Immanuel Senior Residence
 - ↳†Rescue Us
 - †Greater New Testament
 - Hoopeston Community
 - House of Prayer Ministries
 - Joliet Crystal Lawns
 - Kankakee Eastridge
 - Kankakee First
 - Kankakee Salvage Yard Biker
 - Kempton
 - Lighthouse Community
 - Limestone Community
 - Lombard
 - Manteno
 - Milford
 - Mundelein
 - ↳†Northshore
 - Mundelein Spanish
 - Naperville Trinity
 - ↳†Hope
 - ↳†Naperville Trinity – CR (DuPage County Jail)
 - New Future Mongolian
 - North Chicago
 - Paxton
 - Potomac
 - †Reach77
 - Resurrection Community
 - Ridgeland
 - Sheldon
 - †South Asian Ministries
 - †The Loop
 - The Table
 - †Total Deliverance
 - West Chicago
 - Wilmington First
 - †Word Fellowship Outreach
 - Worth
- Key:**
- †Church-Type Mission
 - ↳Parent Affiliated Congregations
(listed under parent church)
 - *New Church this Year

MISSION AREA LEADERS



Central MAL

Pastor Ken Bushey graduated from Olivet Nazarene University in 1995 and Nazarene Theological Seminary in 1999. He and his wife Jennifer have served churches in Missouri, Michigan, Indiana, and Ken is now the lead pastor at Manteno. Ken loves to help people discover their place in Christ and their purpose to reflect God's love and character in the world. He also enjoys handyman projects, disc golf, and kicking back around a table game with the family.



Chicago MAL

Pastors David and Betsy Scott are both ordained elders who have served in France and Croatia as missionaries, church planting pastors, and District Development pastors for 10 years before moving to the States in August 2019. Betsy is currently pursuing her PhD in Marriage and Family Therapy. In August of 2019, they began serving on staff as the Next Gen Pastor (Dave) and Young Adult Pastor (Betsy) at a church just outside Philly. They moved to co-pastor Chicago Northside Church of the Nazarene with their two children (ages 18 and 12) in the fall of 2021. They love to partner together and also live into the gifts and passions God has uniquely given them.



Hispanic MAL

Pastor Edy De León serves as the lead pastor at Ebenezer (Mount Prospect). Edy has served faithfully at Ebenezer for over 12 years. He is married to Licet who is also on his pastoral team. Licet also works with our District Ministry Center as a support to our Hispanic Ministries. They have two girls: Sophia and Gabriella.



North/NW MAL

Pastor Doug Ward has served as Lead Pastor at our Mundelein church for 20 years. Previously, he pastored in Newton, KS and Marshall, TX. He has also served as Adjunct Professor of Biblical Literature at Olivet for the past 20 years. Doug has authored five books including the Ephesians and Daniel books in the "Shaped By Scripture" series for The Foundry Publishing as well as an upcoming 2-volume series on Romans. He has a Master's in Biblical Literature from Wheaton, and completed all coursework toward a PhD in Biblical Theology from Marquette University. He has been married to Michelle for 36 years and has 2 children, Adam and Sarah, and 4 grandchildren.



South/SW MAL

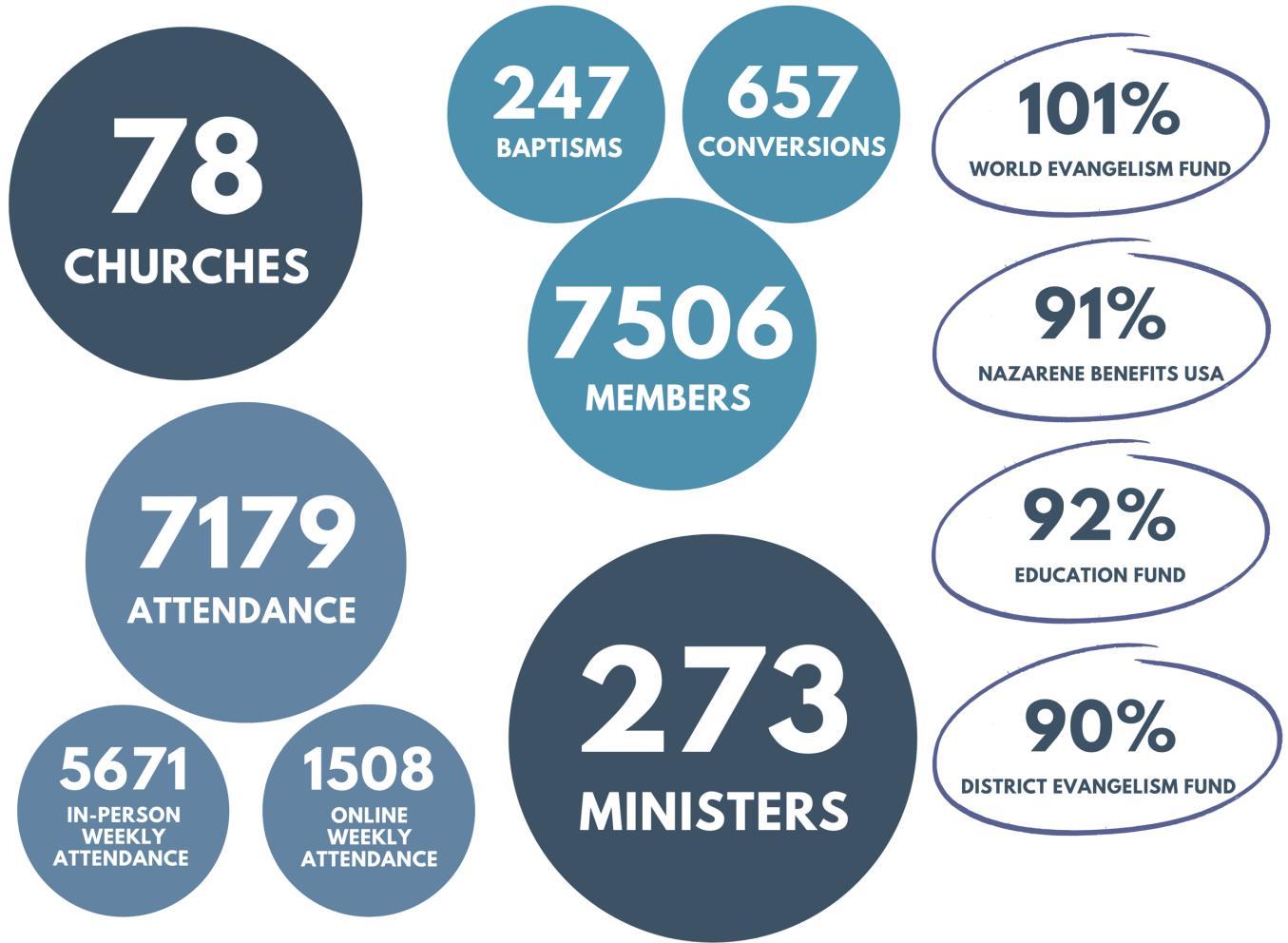
Pastor Jared Richey served as a staff pastor at College Church University Avenue and Director of the Preaching and Music Ambassador Program at Olivet between May 2017-June 2021. In July 2021, he and his family moved to relaunch a church and preschool now, Ridgeland Church & Little Lights Academy in the southwest Chicago suburb of Oak Lawn, IL. He is passionate about spiritual formation, community engagement, creative ministry opportunities, and church health. He is married to Macy and dad to Emma Jayne & Millie Jo.



Southern MAL

Pastor Dave Anderson assumed the Senior Pastorate at Danville First in December of 2007. He previously served as Associate Pastor since 1989. He comes to Danville by way of Joliet First Church, Ferguson Church in St. Louis, and Independence First Church in Independence, Kansas. For many years he directed the Chicago Central Impact team. He strongly believes that those years of investment in the lives of teenagers were a great Kingdom investment. He loves to be with people, and he and his wife, Lori are very excited about what God is doing in their lives.

CHICAGO CENTRAL DISTRICT 2023 STATISTICAL SUMMARY



**TOTAL RAISED FOR
ALL PURPOSES**

\$11,370,730

**TOTAL GIVEN TO ALL
APPORTIONMENTS**

\$1,439,770

**DISTRICT
ENDOWMENT FUND**

\$1,106,564

BOARD OF MINISTRY REPORT

Partial Report No. 1

We recommend the following be received on transfer:

- Elders: David Becker, Hazard Felix, Tanner Griffin, David King, Robert Merki, Jacob Roberts
- Licensed Ministers: Sarah Hurd, Barbara Roberts

We recommend the following be approved for transfer out:

- Elders: Randy Dodd, Jeffery Enfield, Brandon Hird
- Licensed Ministers: Tyler Comfort, Brady Jones, Salena Jones, Robert Kuhn, Hannah Perry

Partial Report No. 2

We recommend the following to be elected to Elder's orders:

Genie Lynn Marklund, Magdi Samuel Mossad, Oscar Javier Trujillo Martínez, Adam Taylor Widecan, Adam Lee Wood, Emily Brooke Yeager

We recommend the following to be granted a District Minister's License:

Alexander Freytes Campos, Mykenna Ekhoﬀ, Sherry Mitchell, Maddison Spacht, Carrie Stimson, Felix Velazquez, David Wilson, Rachel Wilson

We recommend the following elder be granted retired assigned status:

Jamil Qandah

Partial Report No. 3

We recommend the following be granted renewal of district license:

Alex Alvarado, Manuel Andino, Isaac Bagby, Kara Biddle, Cameron Bodine, Jacob Bodine, Sam Boodala, Carlos Bran, Lindsey Bush, Stephen Carnell, Hector Chaparro, Salvador Cruz, Eleuterio Dominguez, Kyle Eastman, Christopher Fabbri, Joshua Gregoire, Maria Gutierrez, Latisha Henderson, Sarah Hurd, Jennifer Johnson, Ivan Lopez, Genie Marklund, Abel Mata, Allan Mendez, Ruthanna Metzger, Cody Miles, Susan Morrill, Magdi Mossad, Adam Ollervidez, Juan Ortega, Victorianna Parenti, Kathryn Pennix, John Reason, Barbara Roberts, Nathaniel Smith, Oscar Trujillo, Sally Tuxhorn, Adam Widecan, Adam Wood, Emily Yeager

The following district-licensed minister did not apply for renewal of a district license:

Emily Painter

The following district-licensed minister surrendered their credential:

Solomon Jothi

The following district license applicant was referred back to the local church:

Lee Ann Lingafelter

Partial Report No. 4

We recommend the following to be appointed to special service:

Steve Cook, Trevor Dace, Chris Easton, Kurt Flemming, Philip Jackson, David Ludwig, Jacob Roberts

We recommend the following to serve as a registered evangelist:

Elizabeth Bjorling-Poest, Tina Burton, Raul Zaldivar

We recommend the following to pastor a church with a local license:

Rolando Alvares, Joshua Ayers, Michael Carey, Larry Henderson, Tommy Hill, Leonard Martz, Al Saulsberry, Daniel Thomas, Felix Velazquez, Victor Walker

We recommend the following to be dropped from the roster of ministers having joined the Church Triumphant:

Hugh A. Combs, David J. Diveley, Sr., Daniel E. Wheelock

The following ordained minister filed their credential in good standing:

Jeremy Stimac

The following ministers are listed as not reporting in 2024:

Katie Sloan

All other ministerial role codes have been reviewed and assigned appropriately.

Partial Report No. 5

The following students should be graduated from the course of study:

Cammi Bodine, Sarah Hurd, Genie Marklund, Abel Mata, Magdi Mossad, Maddison Spacht, Oscar Trujillo, Adam Widecan, Adam Wood

The following students should be placed in level 4 of the course of study:

Jacob Bodine, Lindsey Bush, Jennifer Johnson, John Reason, Nate Smith, Sally Tuxhorn

The following students should be placed in level 3 of the course of study:

Isaac Bagby, Hector Chaparro, Eleuterio Dominguez, Christopher Fabbri, Allan Mendez, Ruthanna Metzger, Cody Miles, Sherry Mitchell, Susan Morrill, Juan Ortega, Kathryn Pennix, Rachel Wilson

The following students should be placed in level 2 of the course of study:

Alex Alvarado, Kara Biddle, Sam Boodala, Carlos Bran, Kyle Eastman, Alexander Freytes, Joshua Gregoire, Latisha Henderson, Ivan Lopez, Victorianna Parenti, Barbara Roberts, Carrie Stimson, Felix Velaquez, David Wilson

The following students should be placed in level 1 of the course of study:

Maria Luksander

Respectfully Submitted,

Rev. Steven Cook

Board of Ministry Secretary

Rev. Greg Chambers

Studies Secretary

Dr. Larry McKain

Chairman

NOMINATING COMMITTEE REPORT

The nominating committee held their annual meeting on Saturday, February 17, with the purpose of nominating qualified individuals for the various officer openings on the Chicago Central District. Only the names of those who accepted nominations have been listed. We, your Nominating Committee, recommend the following for election by plurality.

District Advisory Board – Clergy, electing two for a three-year term:

- Paul Bold
- Tina Burton
- David King
- Dave Scott
- Brian Utter
- Don Wilson

District Advisory Board – Lay, electing one for a three-year term:

- John Brown
- Sandy Chew

ONU Trustee – Clergy, electing one for a two-year term:

- Ken Bushey
- Makenzie Flores
- Paul Johnson
- Galen Ryman
- Don Wilson

ONU Trustee – Lay, electing one for a two-year term:

- Terry Kochersperger
- Matt McBurnie
- Dena Reddick

Respectfully submitted,
Scott Whalen
Secretary

Larry McKain
Chairman

BOARD OF TELLERS

Board of Tellers #1

Natalie Bullock
Salvador Cruz
Sebastian DeVore
James Engelkens
Mario Flores
Chris Hird
Lori Kuehl
Jay Martinson
Susan Morrill
Yvonne Wilson

Board of Tellers #2

Jen Coble
Dan Ferris
Licet Figueroa
Nancy Holden
Jenny Lyle
Randy Myers
Seth Peachey
Nathaniel Smith
Joseph Weber
Ryan Welshans

CONSTITUTIONAL AMENDMENT RATIFICATION

CHURCH OF THE NAZARENE
CONSTITUTIONAL AMENDMENT BY THE
THIRTIETH GENERAL ASSEMBLY
Adopted at Indianapolis, Indiana, USA
June 2023

The Chicago Central District shall consider concurrence or non-concurrence (by **two-thirds vote** of district assembly delegates) with action of the Thirtieth General Assembly held in Indianapolis, Indiana, USA, 12-15 June 2023, amending the constitution of the Church of the Nazarene.

NOTE: Changes are highlighted. New text is underlined; brackets [] indicate text to be deleted.

RESOLVED that *Manual* paragraph 15, Article of Faith XV, be amended as follows:

XV. Second Coming of Christ

15. We believe that at the end of the age the Lord Jesus Christ will be revealed as Lord of all. He will come again in glory and power to establish fully the kingdom of God that He proclaimed and initiated in His life and ministry. As the Triune God first created heaven and earth, God will renew them in the new creation where He will dwell eternally with His redeemed people. [; that w] We who are alive at His coming shall not precede them that are asleep in Christ Jesus; but [that], if we are abiding in Him, we shall be caught up with the risen saints to meet the Lord in the air, so that we shall ever be with the Lord. In that day, God, who in the cross triumphed over all evil powers, will complete His loving purposes for creation. There will be no more suffering, injustice, or death, and God will wipe away every tear.

REASONS:

We believe that at the end of the age the Lord Jesus Christ will be revealed as Lord of all.

God is revealed in the person of Jesus Christ who is lord of all creation. We believe this has been and is forever true, but not fully acknowledged in the present age. In the day of His appearing, this will be fully known to all creation.

- Philippians 2:5-11
- 1 Corinthians 13:12-13
- Matthew 24
- 1 Thessalonians 4:16-17

He will come again in glory and power to establish fully the kingdom of God that he proclaimed and initiated in his life and ministry.

The already/not-yet Kingdom has come in Christ Jesus and will be fully realized in the final day.

- Luke 4:18-21
- 1 Corinthians 15:24-25, 28
- Matthew 6:9-13
- Deuteronomy 10:17

As the Triune God first created heaven and earth, God will renew them in the new creation where He will dwell eternally with His redeemed people.

As God created the universe, the whole Creation will be renewed, restored, re-created in the final day in accord with the will and purposes of God.

- Revelation 21:1-8
- Romans 8:18-22
- Isaiah 65:17-25
- Isaiah 66:22-23
- Acts 3:21
- 2 Peter 3:7-13
- 2 Corinthians 5:17

In that day, God, who in the cross triumphed over all evil powers, will complete His loving purposes for creation.

Christ Jesus, the Christus Victor, defeated all the powers of sin and death for all time. The loving purposes of God will be consummated in His return.

- Isaiah 11:1-9
- Matthew 28:18
- Philippians 1:6
- Revelation 12:10-12

There will be no more suffering, injustice, or death, and God will wipe away every tear.

- Revelation 21:1-8

DISTRICT ADVISORY BOARD REPORT

We, the District Advisory Board of the Chicago Central District, have met five times during the 2023-2024 church year, to conduct the business of the district under the leadership of Dr. Larry McKain, district superintendent. We have served in an advisory capacity to the district superintendent in his supervision of the departments, boards and committees of the district, and have encouraged him in his exercise of missional leadership, for purposes of church extension and church planting, the training and credentialing of ministers, the preaching of the holiness message, the transformation of our communities, and of a harvest of souls for the Kingdom of God. We are committed to developing leaders, resourcing pastors and churches, and starting new churches on the Chicago Central District. Here is a summary of the work of the District Advisory Board for the past church year:

1. Barry Huebner was elected as the secretary of the District Advisory Board.
2. Scott Whalen was elected as district secretary.
3. Heidi Taylor was elected as district treasurer.
4. Scott Whalen was elected as the recording secretary.
5. Approved the hire of Bonnie Workman as financial secretary.
6. Approved interim transfers to the following persons:
 - a. Elders: Randy Dodd, Jeffery Enfield, Brandon Hird
 - b. Licensed Ministers: Tyler Comfort, Brady Jones, Salena Jones, Robert Kuhn, Hannah Perry
7. Approved interim transfers from other districts and referred them to the Ministerial Credentials Board for the following persons:
 - a. Elders: David Becker, Hazard Felix, Tanner Griffin, David King, Robert Merki, Jacob Roberts
 - b. Licensed Ministers: Sarah Hurd, Barbara Roberts
8. Approved the recommendation to grant renewal of a district license for the following ministers serving as pastors on the Chicago Central District:
Kara Biddle, Sam Boodala, Carlos Bran, Eleuterio Dominguez, Christopher Fabbri, Ivan Lopez, Abel Mata, Cody Miles, Magdi Mossad, Kathryn Pennix, Nathaniel Smith, Oscar Trujillo, Felix Velazquez, Adam Wood
9. Approved the recommendation for granting SPC role code and renewal of those in special service or interdenominational ministries:
Steve Cook, Trevor Dace, Chris Easton, Kurt Flemming, Philip Jackson, David Ludwig, Jacob Roberts
10. Approved the filing of credential in good standing for the following:
Jeremy Stimac
11. Approved the following Church-Type Mission to be dropped:
New Holy Cross

12. Approved the following works be registered as CTM's (Church-Type Missions):
Emmaus Road Gathering, Good News First Haitian
13. Approved the request of Chicago Summit Spanish to change their name to
Iglesia del Nazareno Roca Fuerte.
14. Approved the following as Compassionate Ministry Centers:
Center of Hope, Hooves of Hope, Living Alternatives, Loop Nazarene Compassionate Ministries
15. Approved the renewal of local license for those serving as pastor:
Rolando Alvares, Joshua Ayers, Michael Carey, Larry Henderson, Leonard Martz, Cathy Powell,
Al Saulsberry, Daniel Thomas, Felix Velazquez, Victor Walker
16. All property-related decisions have been delegated to the District Church Properties Board.
Transactions in the 2023-2024 church year are listed in the District Church Properties Board
annual report.
17. Elected Terry Kochersperger to fill the vacancy of Beulah Jothi on the District Advisory Board.
18. Approved three associate pastors to be candidates for pastor at the local church where they
serve.
19. Approved the establishment of set housing allowances for Rev. Jongmin Jung, Rev. Andres
Marin, Dr. Larry McKain, and Rev. Scott Whalen for the 2024-2025 fiscal year. Housing allowance
approval remains in effect until change is requested.
20. Approved the 2024-2025 operating budget and processed all other needed financial decisions.
21. Approved the written District Finance Report.
22. Approved all district policies.
23. Accepted the resignation of Dr. Larry McKain from the role of District Superintendent, effective
May 13, 2024.
24. Appointed the DAC to serve as a nominating committee in the district superintendent transition
process.
25. Approved participation in the Covenant Partnership with Nazarene Bible College which provides
half-tuition scholarships to all Anglo pastors and full-tuition scholarships for all Hispanic pastors.
The Chicago Central District commits to contribute 1/10th of 1% of all district income to
Nazarene Bible College through local church and district donations.
26. Approved Loop Nazarene Compassionate Ministries as a church-sponsored corporation per
Manual 168.
27. Established the 2024 district fiscal year as February 1, 2024–January 31, 2025.

28. Approved the renewal of a \$100,000 line of credit with First Trust Bank for the Chicago Central District.
29. Continued to invest in the Chicago Central District endowment fund and other safe, short-term treasury and money market instruments.
30. We support our District Superintendent in the intervention efforts required to bring about changes necessary for the health of our churches. We ask our pastors and church boards to work cooperatively and in harmony with our DS and the Mission Area Leaders in these efforts.

We praise God for the vision and leadership of our district superintendent, the service of our district secretary and treasurer and district support staff, and the ministry and commitment of the entire Chicago Central District team. Thank you for the privilege of serving our pastors and churches this past year. We do it with great love for the church of Jesus Christ, and with great optimism for the future of our district.

Respectfully submitted,
Barry Huebner
Secretary

Larry McKain
Chairman

DISTRICT CHURCH PROPERTIES BOARD REPORT

This report is intended to describe summarily the actions taken by the District Church Properties Board (DCPB) over the course of the previous district assembly year from 4/2/2023 through 4/12/2024. The members of the properties board include: Greg Chambers, Steve Cook, Sean Curbow, Steve Kephart, Larry McKain, Rick Ouwenga, Steve Remole, Dean Silver, and Don Wilson.

The DCPB's work is primarily done via various collaboration tools or conferences: email, phone calls, and, occasionally, in person. These efforts are then coordinated through the chairperson and status reports are provided to the board via email. The following actions were taken by the DCPB this year:

1. Approved the sale of a building owned by Danville First.
2. Approved the transfer of the Elgin church property to Casa de Oracion.
3. Approved the request of The Table to sell a parsonage.
4. Provided a loan for HVAC repairs to Lombard to be repaid by May 1, 2026.
5. Provided a loan for a heating unit to Sheldon to be repaid by December 6, 2026.
6. Provided a loan for renovations and roof repairs to Kempton to be repaid by December 6, 2026.
7. Created a facility use agreement for Chicago Northside to use the district-owned property located at 932 W. Willow in Chicago.
8. Advised multiple churches as they considered buying, selling, refinancing, and repairing properties.

Continue to pray for those who serve in this capacity that decisions made would be prudent, wise, and mindful of the stewardship of God's resources that are only available because of the faithfulness of God's people.

Respectfully Submitted,
Scott Whalen
Secretary

Don Wilson
Chairman

DISTRICT TREASURER'S REPORT

Dr. Sunberg, Dr. McKain, and members of the assembly:

The fiscal year for the Chicago Central District was from February 1, 2023 to January 31, 2024.

1. Audit/Compilation

The district financial statements were compiled by external accountants in accordance with Statements on Standards for Accounting and Review Services published by the Accounting and Review Services Committee of the AICPA. We continue with the cycle of a full audit every four years, with compilations in intermediate years. The full financial report is available upon request. The District Advisory Board reviews the financial reports quarterly as part of the regular meeting agenda.

2. Cash Receipts

During this past year, the district recorded \$1,099,000 in cash receipts which were funded as follows: \$440,000 from churches toward their district apportionment; \$167,000 toward the Olivet education fund; \$263,000 in shared space payments and property sales; \$133,000 in church partnerships, \$33,000 investment income, \$39,000 in Camp Registrations, and \$24,000 from in/out transactions and miscellaneous other receipts.

3. Disbursements

Disbursements totaled \$971,000 which included \$170,000 in Olivet education fund; \$49,000 for our Hispanic Leadership and Mission Strategy teams to support pastors and churches and \$57,000 for NDI, NMI and NYI budgets; \$133,000 in district partnerships; \$231,000 for wages and employee benefits; \$91,000 in property expenses; \$44,000 in district business and activities; utility and administrative expenses of \$24,000; \$38,000 in Camp expenses, \$100,000 transfer to the Endowment and \$34,000 in in/out transactions.

4. Change in Net Assets

The change in net assets for the year ending January 31, 2024, was \$128,000. Included in this increase to net assets was managing expenses under revenue and investment income.

5. Receivables

The receivables listed in our financials consist primarily of property invoices, property sales agreements and loans to churches. An allowance is recorded to offset receivables in which full payment has been determined to be doubtful. The total of confirmed receivables is \$477,000.

6. Long-Term Liabilities

The district holds no long-term liabilities.

7. Short-Term Liabilities and Cash

The district had an ending cash balance for all funds of \$895,000. This is an increase of \$70,000 over the year ending 2023 primarily due to management of expenses below income.

The district has established an Endowment to support planting new churches and to relaunch existing churches. Over the course of the fiscal year, the district invested an additional \$100,000 from the District Church Property Board. Due to the generosity of individual gifts, \$12,000 was added to the investment balance. With the contributions and earned interest, the fund ended the year at \$1,026,000. In the weeks

following the close of the fiscal year, the market value of the Endowment increased to \$1.1M as of this report.

The district has a \$100,000 line of credit available, if needed. The interest rate of this line of credit is determined by the prime rate, with a floor of 5.0%. The balance borrowed on this line of credit is currently zero. The line will come due for renewal in October 2024.

8. Funding the Mission and 2024-25 Budget

The District Evangelism apportionment figure recommended by the District Advisory Board is 5% of total church charitable income, less WEF and 10% Missions Special giving. This percentage remains unchanged from 2023.

The District Advisory Board has had a recognition level of giving for the Olivet Education Fund for the past several years to encourage churches to give an additional one-quarter of one percent to bring their Education fund giving to 2.5%. These churches are considered a Chicago Central District Partner of Olivet. This year 13 churches reached the recognition level. (Appendix A) Beginning in 2024, we look forward to all churches giving 2.5% as the new Education fund goal. The one-quarter of one percent increase to the Education fund is offset by a corresponding decrease from 2.25% to 2.0% for the Nazarene Benefits USA fund.

The income budget for 2024 has been planned with no increase over 2023, ensuring a conservative approach to spending. Expenses for the year are budgeted within this projected income. A copy of the budget is included in your Delegate Handbook.

I would like to thank the district boards, Dr. McKain, district staff, and churches for the great blessing it is to serve with you. I am thankful the Lord continues to provide the resources for the Chicago Central District to partner with Him to reach people for Jesus.

Respectfully submitted,
Heidi D. Taylor
District Treasurer

APPENDIX A

PARTNERS OF OLIVET*

- Chicago Calvary
- Chicago First
- Chicago Gage Park
- Chicago Heights
- Danville Westside
- Kankakee Eastridge
- Manteno
- New Future Mongolian
- Potomac
- Sheldon
- The Loop
- Wilmington First
- Worth

**Churches that gave 2.5% income to Olivet*

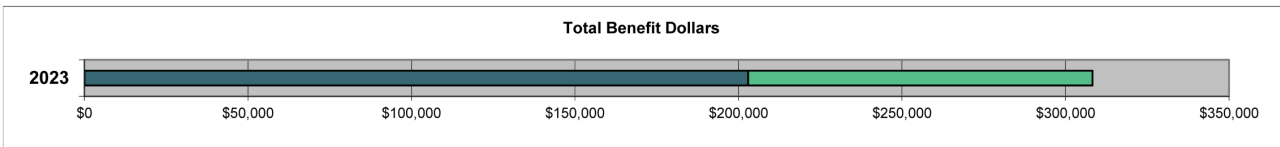
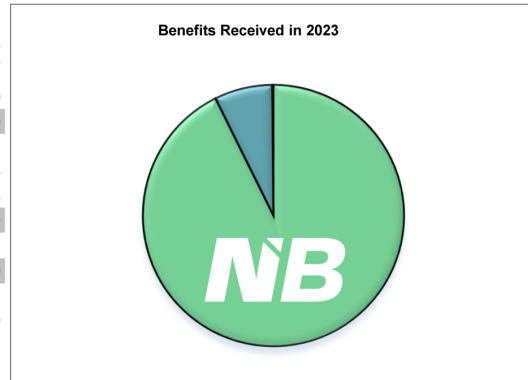
2024-2025 DISTRICT BUDGET

CHICAGO CENTRAL DISTRICT	Summary
2024-25 Budget	
REVENUE	<u>Projected Revenue</u>
Operating Budget Revenue	
Local Church Apportionments	378,000
Mission Designated Income	
Partnerships	111,000
Cash on Hand	77,102
Other Income	18,444
Total Operating Budget Revenue	584,546
Property Mgmt Revenue	
Mortgage/Rent/Shared Space Agreements	113,000
Other Income	14,474
Total Property Mgmt Revenue	127,474
In/Out Revenue	
Camp	31,200
General Fund - In/out	182,000
General Assembly	5,000
Insurance	324
Total In/Out Revenue	218,524
TOTAL REVENUE	<u>930,544</u>
EXPENSES	<u>Projected Expenses</u>
Administration-Operating Budget Expenses	
Salaries and Wages	172,271
Employee Housing and Retirement	83,074
Business and Professional	19,800
District Activities	22,350
Insurance Policies	1,800
Office Expenses	20,175
Office Utilities and Other District Exp	12,854
Total Administration	332,324 57%
District Mission-Operating Budget Expenses	
Cultivate	0
Mission Areas	198,602
Other Mission Projects	5,000
Departments (NYI, NMI, SDMI)	48,620
Total District Mission	252,222 43%
Total Operating Budget Expenses	584,546
Property Mgmt Expenses	
Mortgage/HOA Expenses	9,083
Property Expenses	1,320
Deferred Maintenance	94,594
Property Insurance	22,477
Total Mgmt Expenses	127,474
In/Out Expenses	
Camp	31,200
General Fund - In/out	182,000
General Assembly	5,000
Insurance	324
Total In/Out Expenses	218,524
TOTAL EXPENSES	<u>930,544</u>
Difference	<u><u>(0)</u></u>

NBUSA BENEFITS RECEIVED REPORT

Chicago Central District 2023 Benefits Received Report

RETIREMENT BENEFITS	
Supplemental Pension Payments	182,523
APS' Base, Bonus and Matching Contributions to 403(b)	47,607
APS Earnings in 403(b) Distributions ²	55,610
Total Amount Paid	\$285,740
SURVIVOR AND DISABILITY BENEFITS	
Survivor Benefit Premiums	19,246
Pastors Disability Insurance Premiums	2,803
Total Amount Paid	\$22,049
BENEVOLENCE BENEFITS	
Total Amount Paid	\$500
Benefits Received Total	\$308,289



Support from Chicago Central District ³	\$202,958
Support from NBUSA Net Assets ⁴	\$105,331
Total Benefits Received by Chicago Central District	\$308,289

For further details/definitions of this report, visit <https://www.nbusa.org/district-benefits-received-report>

Thank you for your contributions to the NBUSA Fund. Our ability to provide benefits to active and retired Nazarene ministers depends upon your faithful support.



¹APS is Annual Pension Supplement.

²This is the net earnings on current year distributions allocated to each district for the APS program.

³As reported on the Annual Pastor's Report.

⁴Represents the amount of NBUSA-managed net assets used to subsidize benefits above the amount paid to the NBUSA Fund.

DISTRICT FINANCE REPORT

1. COMMITMENTS AND ATTITUDES TOWARD FINANCES

We believe the way a district handles its finances is a reflection of its integrity in every other area. "As each has received a gift, use it to serve one another, as good stewards of God's varied grace." (1 Peter 4:10). We have, therefore, established clear guidelines for the way our district resources are raised and used. Here are some basic principles and **10 Commitments** we have made in our ministry to the **churches** who offer the Lord's tithe and their offerings back to God and the **individuals** who give offerings to the ministry of the Chicago Central District.

1. **The district & all of its churches belong to God.** The ministries of the Chicago Central District all belong to God. Over the years, the Lord has sovereignly placed His hand of approval on His Church here. We know He gives and He sometimes takes away (Job 1:21). Until He closes the door on our work here, we will devote all of our energies to the local, district and world-wide mission He has given us (Acts 1:8).

2. **Local churches a priority.** We believe God's first priority in our giving is the local church. We believe the local church is God's plan and vehicle for bringing salvation to every person on earth. Out of healthy, multiplying local churches comes our ministry to take the gospel world-wide.

3. **Every church and individual gift, sacrificially given.** We consider every contribution we receive from each church and individual as a gift from God, sent through loving people who have sacrificed to make their gift possible. We will never take our financial support for granted, nor ever cease to be deeply grateful for every dollar the Lord entrusts to us.

4. **Every gift, wisely managed.** We commit to be the very best stewards we can be to wisely manage the dollars that are contributed for the work of Christ's Church.

5. **Operating with open books.** We will be completely open about the finances of the Chicago Central District. We publish a report that declares all income and expenses of our district each year. In addition, the detailed support for the annual report produced by our District Treasurer is made available upon request. Individual privacy will be respected as required.

6. **A commitment to excellence, not extravagance.** Our obligation is to spend monies given sacrificially in a conservative and wise manner. Every dollar given will be stretched as far as possible, keeping necessary overhead lean and efficient, while maintaining ministry excellence.

7. **Our attitude during lean times.** One of the ways we can discern the Lord's will regarding the direction and focus of our work is through the support He sends (or doesn't send) from His people. Therefore, during lean times we will make our needs known to you—but never manipulate you in seeking contributions. We will never resort to what we consider to be disrespectful methods of appeal, even when our needs are serious.

8. **Using the money of vendors.** When we as a district make a purchase, we will pay the invoice according to the terms specified. We do not intend to use the money of our vendors.

9. **Mailing list privacy.** We will never sell or rent our contacts or mailing list to those wishing to use the names and addresses of our attenders, members or donors. We will always maintain the tightest security on the information given to us.

10. **Keeping our donors informed.** In maintaining our accountability to you, we are highly committed to regularly communicating with you and keeping you informed of the ministry progress of our district. We believe you can discern the will of God regarding your stewardship as long as we keep clear lines of communication open with you.

We acknowledge that managing, disbursing, and accounting of funds given to the building of God's kingdom is a matter deserving our most prayerful planning. After careful consideration, we submit the following recommendations:

2. FUNDING THE MISSION THROUGH THE "TITHE AND OFFERING" CONCEPT

Throughout the year, in response to the Great Commission and the Great Commandment, the local churches of the Chicago Central District contribute corporately to ministries and to the life of the church outside of the local context. Contributions are made to four separate funds with specific purposes reflected in the names of the funds:

- The World Evangelism Fund – This fund helps make possible the global evangelistic work of the church in 164 world areas, supporting missionaries, schools, hospitals, clinics, compassionate ministries, as well as regional and Global Ministry Center (GMC) operations.
- Nazarene Benefits USA – This fund helps fulfill the promises made to our retired ministers, evangelists, and other clergy, of a basic retirement benefit.
- The Educational Fund – This fund provides scholarships for Nazarene students at Olivet Nazarene University.
- The District Evangelism Fund – This fund helps make possible the evangelistic work of the church in 12 counties of northeast Illinois, supporting the planting of new congregations, ministerial training, missional partnerships with local churches, District Ministry Center operations and our district support personnel.

In addition, "Ten Percent Approved Missions Special" offerings are often taken for special purposes such as LINKS, Alabaster, Missionary Deputation, Jesus Film/Harvest Partners, Work and Witness, and more. Annual offerings are also received for the support of Nazarene Bible College and Nazarene Theological Seminary.

In order for churches to equally share the responsibility for funding the mission of the church and for planning and communication purposes, the concept of "a tithe and offering" is used to determine the amount assigned to each church. Just as the member of the local church would give a tithe and offerings to his local church, the local church in turn gives a tithe and offering for the broader ministries of the church. Within this "tithe and offering" concept, the "tithe" provides funds for three of the four funds listed above (WEF, P&B and Educational). The "offering" provides funds for the District Evangelism Fund [Note that the designation "offering" does not imply "optional", it simply differentiates this percentage from the "tithe"].

The "tithe" is further specifically allocated. At the 2009 meeting of the General Board, the global church adopted a uniform percentage for giving to the WEF by all local churches of the Nazarene – 5.5%. In conjunction with that decision, the USA national board has adopted 2.0% for Nazarene Benefits USA and 2.50% for the Educational Fund. These three percentages total 10%, the commonly accepted standard percentage for the practice of tithing in the church.

Since every district is unique, with unique financial needs, the percentage to be given to the District Evangelism Fund is established by each individual district. This "offering" percentage on the district is to be established by the District Advisory Board for approval by the District Assembly. On the Chicago Central District, this percentage is hereby established at **5.0%** for the 2024-25 fiscal year, to be reviewed on an annual basis by the District Superintendent and the District Advisory Board.

3. ESTIMATING ALLOCATIONS UNDER THE "TITHE AND OFFERING" CONCEPT

The "tithe and offering" is given on the basis of the current month's income in the local church. Therefore, the actual dollar figure for allocations cannot be precisely established at the outset of the fiscal year. However, an estimate can be made in the following way.

Project the total income of your local church. Income is defined as anything which is a charitable contribution, including designated giving to special projects. It does not include rental income (as from a church school), or pass-through monies (such as registration monies for summer camps).

Deduct from the total income the amount you project the church will give to the WEF and Ten Percent Approved Missions Specials during the current year. This yields a "Net Base." Then, multiply that Net Base by the percentages for each fund, indicated below. This will yield the annual amounts you may use as estimates:

- The World Evangelism Fund: Net Base x 5.5% = _____
- The Nazarene Benefits USA Fund: Net Base x 2.0% = _____
- The Educational Fund: Net Base x 2.5% = _____
- The District Evangelism Fund: Net Base x 5.0% = _____

An online calculator is available at www.fundingthemission.org to help you with your calculations. The same website also includes much more detail on the "tithe and offering" concept, other resources and Frequently Asked Questions.

It should be noted here, that new works that are not yet organized are expected to begin tithing on their income monthly even as the work begins. District and other subsidy monies are not subject to the tithe. New works that are not yet organized are not expected to participate in the DEF "offering," but are certainly encouraged to do so as soon as they are able.

4. WHERE AND WHEN TO SEND MONIES

Monies should be sent by the local church either weekly, bi-weekly or monthly. This helps fund the various ministries in a timely fashion, and avoids putting the local church in a position where it finds it difficult to "catch up" later in the year.

Monies sent for the WEF and P&B Fund are to be paid online at www.fundingthemission.org.
Monies for the DEF and Educational Funds are to be paid online at www.fundingthemission.org.

Monies for NBC are sent directly to Nazarene Bible College, 17001 Prairie Star Parkway, Suite 300, Lenexa, KS 66220 or by donating online at www.nbc.edu/give.

Monies for NTS are sent directly to Nazarene Theological Seminary, 1700 East Meyer Boulevard, Kansas City, MO 64131. Donate online at www.nts.edu/give.

If unable to submit online at fundingthemission.org, please call the District Ministry Center (312-255-0151) or contact by email directly (finance@ccd naz.org).

5. FINANCIAL AND OPERATIONAL RECOMMENDATIONS TO THE LOCAL CHURCH AND DISTRICT

5.1. REGARDING THE GLOBAL CHURCH

- 5.1.1 That the World Evangelism Fund for our district be set at 5.5% of the "Net Base" of the local church.
- a. Because full payment of the World Evangelism Fund is the lifeline of our World Mission efforts, we urge each local church to give priority to the 100% payment of the World Evangelism Fund over other mission specials. A "World Evangelism Church" recognition will be made of local churches that give 5.5% of their income to WEF.
 - b. In support of the General NMI strategy to use overpayment of the WEF to enter new world areas, we encourage our local churches to overpay their WEF. All funds generated from overpayment of WEF by local churches will be directed to efforts at entering new world areas, whether the district reaches 100 percent payment or not. A "World Evangelism Church of Excellence" recognition will be made of local churches that pay 5.7% of their income for WEF, or who overpay their 5.5% WEF allocation by \$1,500, whichever amount is less.
 - c. We encourage each church to give at least 10 percent of its income to the World Evangelism Fund and Approved Mission Specials (including District-approved New Start and Missional Projects). A "Mission 10 Church" recognition will be made of local churches that give 10 percent or more of local church income to WEF and Approved Mission Specials and that also reach giving goals for Nazarene Benefits USA, educational institutions, and district support.
- 5.1.2. That the Nazarene Benefits USA Fund be set at 2.0% of the Net Base of the local church.

5.2. REGARDING OUR EDUCATIONAL INSTITUTIONS

- 5.2.1 That our Olivet Nazarene University Fund be set at 2.5% percent of the Net Base of the local church, in accordance with the decision of the USA National Board.
- 5.2.2 That each local church participates in matching funds and other development, scholarship and capital campaign programs for Olivet.
- 5.2.3 That each local church receives a special offering for Nazarene Bible College on NBC Sunday in October of each year and for Nazarene Theological Seminary on Seminary Sunday in January of each year. The goal is for each church to contribute 1/10th of 1% of their annual income to Nazarene Bible College.

5.3. REGARDING THE CHICAGO CENTRAL DISTRICT

- 5.3.1 That the District Evangelism Fund (the "Offering") be set at **5%** of the Net Base of the local church and that the District Superintendent and District Advisory Board annually review this percentage used for funding the district mission.

- 5.3.2 All full-time district employees will be given a cash salary package that can be divided as the employee would like between housing, social security, retirement contributions, and healthcare. As tax law is always evolving, we would recommend researching the most recent implications of the Affordable Care Act and other applicable IRS law changes regarding small business employer health insurance premiums. The ECFA site <http://www.ecfa.church/Resources.aspx> and the Nazarene Nazarene Benefits USA "News" page at <http://nbusa.org/> provide information relative to current compensation and tax matters. Nazarene Benefits USA has partnered with ECFA to provide a free resource called ChurchEXCEL. To access this resource, go to www.nbusa.org/helpful-links and choose "Evangelical Council for Financial Accountability (ECFA) – ChurchEXCEL." Follow the instructions to sign up.
- 5.3.3 That the district stay informed of changes to compensation and tax laws relative to ministers. Free articles regarding changes to laws impacting ministers housing allowance, compensation, etc. are located under "News" at [ECFA.church](http://www.ecfa.church). Nazarene Benefits USA provides an annual update to clergy taxes: http://www.nbusa.org/resources/guides/general/tax_books_ministers_taxes.pdf
- 5.3.4 That the district superintendent:
- a. Be granted vacation with pay in accordance with the vacation schedule for full-time ministers, which appears in Section 5.4.2.d.
 - b. Be reimbursed for expenses incurred in the fulfillment of his ministry responsibilities (i.e. superintendents' conferences, overnight lodging, meals away from home, entertainment of guests on behalf of the district, and occasions representing the district).
 - c. Be granted a sabbatical leave following each five consecutive years of service on the Chicago Central District, in harmony with 5.4.2.k. below.
- 5.3.5 That any church receiving funds from the District Evangelism Fund and any church that did not pay apportionments in full the previous fiscal year shall submit a monthly financial report to their Mission Area Leader and the District Superintendent.
- 5.3.6 That district boards' travel reimbursement be the IRS established rate per mile.
- 5.3.7 That annually, at least two weeks prior to the District Assembly, an independent public accountant compile and/or review the books of all treasurers handling district funds, with a full audit conducted at least every four years (2021 was the most recent full audit).
- 5.3.8 That the District Advisory Board will be responsible for reviewing, approving and monitoring all district operational budgets and adjusting funds as necessary. This will include budgets submitted by the NYI, NMI, and NDI chairpersons, and the District Superintendent. Budgets will be approved before the beginning of the fiscal year.
- 5.3.9 That a copy of this report be posted on the district website as part of the District Electronic Toolbox in the folder called District Finance. This report can also be found in the delegate handbook on the District Assembly page of the district website.

5.4. REGARDING THE LOCAL CHURCH

5.4.1. Relative to accounting for funds:

- a. That each local church includes in their income: tithes, offerings, and all other sources of income to the extent it pays local church expenses, including the payment of assigned apportionments and mission specials. For "Funding the Mission" allocation purposes, "income" is defined by the general church as funds which are charitable contributions. See the following link for further explanation. <https://fundingthemission.org/discover/what-does-it-mean>
- b. That all pastors be reminded of the *Manual* provisions (all *Manual* references come from the 2023 *Manual of the Church of the Nazarene*) for the counting and handling of money received (*Manual* 127, 139.21-22) Annually, the church board should either appoint an internal auditing committee or hire an independent auditor to audit or examine the church financial records. (139.23) Appendix C is a list of suggested items to audit. This is not a required or complete list, but a list of areas that could be considered as part of an audit.
- c. That each local church prepare an annual operating budget. This budget is to be available upon the request of the district superintendent or the assistant district superintendent. It will be included as part of the Pastor-Church Board review conducted by the DS. It will also be included as part of the annual pastor's report to the district. We encourage churches to refer to the district-prepared sample budgets based on church income (see Appendix B). If a local church has not paid their apportionments in full, an annual operating budget is to be submitted to the assistant district superintendent by District Assembly.
- d. In order to maximize both charitable contributions and potential income tax savings for every donor, we encourage each local church to promote and enable tithes and offerings be given in all of the following ways: cash, check, online, stocks, donor-advised funds, qualified charitable distributions, farm crops (corn, beans, etc.), gifts-in-kind, real estate, and bequests. Providing many ways to give allows every donor to maximize their tithes and offerings in a way that matches their most prudent financial planning options.
- e. More suggestions for the safe handling of money can be found in Memo #8 published by Nazarene Benefits USA at <http://www.nbusa.org/memos>

5.4.2. Relative to all Full-Time Pastors:

- a. That all pastors' medical insurance premiums, deductible or coinsurance should not be reimbursed by the local church unless the church has a policy that complies with Affordable Care Act reform. We encourage each local church to review the pastors' financial package annually and take into consideration the costs of health insurance premiums for the pastors when creating a salary package and determining annual increases. As tax law is always evolving, we would recommend researching the most recent implications of the Affordable Care Act and other applicable IRS law changes. The ECFA site <http://www.ecfa.church/Resources.aspx> and the Nazarene Benefits USA "News" page at <http://nbusa.org/> provide information relative to compensation and tax matters impacting our churches. Nazarene Benefits USA has partnered with ECFA to provide a free resource called ChurchEXCEL. To access this resource, go to <http://www.nbusa.org/helpful-links> and choose "Evangelical Council for Financial Accountability (ECFA) – ChurchEXCEL". Follow the instructions to sign up.
- b. That each church consider providing disability insurance for their pastors through the general church. (Consult the Office of Nazarene Benefits USA at 1-888-888-4656)
- c. That each church reimburse the pastors' quarterly social security tax, or an amount equal to the tax as the pastors may elect. Church boards should note that pastors must pay social security taxes

on housing allowance (or fair rental value of the parsonage) and reimbursement of social security taxes, as well as on salaries.

- d. We encourage all pastors to take an annual vacation. Vacation time and compensation shall not accrue from year to year, except through prior, written arrangements made between the pastor and the local church board. The following vacation time with full salary be granted for accumulative full-time ministry.

1 through 5 years two weeks of vacation
 6 through 10 years..... three weeks of vacation
 11 through 20 years..... four weeks of vacation
 21 years and over five weeks of vacation

- e. That the local church board give careful consideration to the pastors’ financial needs and provide an annual salary review, giving consideration both to cost of living increases and merit increases. The annual cost of living increase may vary significantly across our district and should be taken into consideration when considering pastors’ salary increase.
- f. That the local church treasurer and church board stay informed of changes to compensation and tax laws relative to the pastoral staff. Free articles regarding changes to laws impacting ministers housing allowance, compensation, etc. are located under “News” at ECFA.church. Nazarene Benefits USA provides an annual update to clergy taxes: https://www.nbusa.org/resources/guides/general/tax_books_ministers_taxes.pdf. The District Ministry Center can also be contacted with questions at office@ccd naz.org.
- g. That the churches participate in the Nazarene Retirement Program (tax-sheltered annuity) or another qualified annuity/IRA account for ministers who earn their full livelihood from the ministry. For more information on the Nazarene Retirement Program call: 1-866-NAZARENE (629-2736) or visit <https://www.nbusa.org/index.php/nazarene-403-b-retirement-savings-plan>.
- h. That each local church pay their pastors’ expenses to District Assembly, meetings, conventions, and General Assembly.
- i. That each church encourage their pastors in continuing education and provide allowance for the purchase of books, journals, and professional materials.
- j. That each church periodically remembers the parsonage family with gifts of love and appreciation, and each pastor be given a minimum cash Christmas gift of one week’s salary as church cash flow allows.
- k. That, in accordance with *Manual* 139.10, the church board provide a sabbatical leave for the pastors following each five consecutive years of service in one congregation. See Appendix A for additional information.
- l. That each church develop a maternity and/or paternity leave policy in harmony with *Manual* 118.

5.4.3. Relative to the associate pastor:

- a. That each church provide an annual salary and benefits review, and appropriate paid vacation, for each associate minister and full-time staff member. Inasmuch as possible, the recommendations relative to the lead pastor should be applied to associate staff as well.

- b. That pastors and church boards are reminded of *Manual 169*, where caution is requested so that the employment of the associate will not “tax the church’s financial resources including the payment of all financial apportionments.”

5.4.4. Relative to the non-payment of apportionments by the local church:

Each local church is to report their monthly income by the 15th of the following month and pay any apportionments due in full by the 30th of the following month on fundingthemission.org (Example: all income received in March should be reported by April 15 and apportionments paid by April 30). Per *Manual 119*, when a church does not pay its apportionments in full the pastor may be appointed or reappointed by the district superintendent.

5.4.5. Relative to planned and deferred giving:

We encourage every church to utilize the **Church of the Nazarene Foundation** to facilitate planned and deferred gifts from their members via donor advised funds, charitable gift annuities, charitable trusts and estate planning/bequests. Such gifts may be directed to any Nazarene ministry, including gifts to the local church. The Church of the Nazarene Foundation can also assist with professional investment management of any reserve funds held by a local church. Visit www.NazareneFoundation.org or call 866-273-2549.

We also encourage every church to utilize the **Olivet Nazarene University Foundation** to facilitate planned and deferred gifts for the ministry of Olivet. The ONU Foundation provides a full range of options including charitable gift annuities, charitable trusts, endowed scholarships and estate planning/bequests. Olivet planned giving assistance is readily available at 815-939-5171. Visit www.olivetpgc.org.

The Chicago Central District has established an Endowment Fund for the purpose of planting churches. This effort seeks to create an ongoing environment for planting churches and growing new disciples on the Chicago Central District. We encourage individuals and churches to prayerfully consider donating to this vital effort, or to specify donations to this fund in wills and other planned giving. Visit www.ccdnaz.org/give and indicate “Endowment” as the designation. With God’s help together we can leave a legacy of church planting on an annual basis until the Lord’s return.

5.4.6. Relative to designated gifts:

The Church of Nazarene policy encourages designated funds to be used toward the purpose of which they were raised. Designated giving policies within local churches are designated to establish how designated funds will be used as well as notify donors of these facts. A designated giving policy should provide notice to donors that percentages of their gifts will be given toward the giving goals of the church.

A designated gift policy is one that will guide the church through various types of giving and which should be agreed upon by the Church Board and leadership. While donors may give with various intentions for their gifts, a designated gift policy will allow churches to ensure that they always have the opportunity to spread God’s blessing to the global mission efforts. With a properly approved policy on designated giving, a portion of designated gifts may be shared with global interests (5.5% WEF, 2.0% NBUSA, and 2.5% EDU).

For guidelines in the creation of a designated giving policy, the Evangelical Council for Financial Accountability provides excellent resources. Careful review of local initiatives is the best factor for

determining this course of action. Examples of gifts and samples of contribution policies are available to download at nazarene.org/designated-gift-policy.

5.4.7 Paid Leave for All Workers Act

The State of Illinois has implemented the Paid Leave for All Workers Act which allows workers to earn up to five (5) days of leave from work each year. Workers can use paid leave for any reason and employers may not require workers to provide a basis for their time off request. Workers earn one (1) hour of paid leave for every 40 hours they work. Churches are encouraged to visit <https://labor.illinois.gov/laws-rules/paidleave.html> to learn more and to ensure compliance.

APPENDIX A
Pastoral Sabbaticals

Definition

Sabbatical is an extended period of time intentionally set aside by ministry personnel in pastoral relationships as an occasion for reflection, recreation, and revitalization, unencumbered by their usual and customary responsibilities, and yet still receiving their usual remuneration and benefits. Sabbatical finds expression in study, rest, spiritual retreat, and prayer. Sabbatical is not vacation time, not a sick leave, nor a “special studies” leave.

Motivational Bases for the Local Sabbatical Program

The Sabbatical program is motivated primarily by three factors:

1. We believe the Bible identifies a God-designed cycle of work and rest, as exemplified by the account of creation, the institution of the law of the Sabbath, and the accounts of the life of Christ, in which he took time be alone and to be ministered to by God the Father.
2. Research and the reports of those participating in sabbatical programs give evidence to the multiple benefits of such a program to pastors, their families and their congregations.
3. *Manual* 139.10 urges: “In order to encourage and strong spiritual life of the pastor, the church board, in consultation with the district superintendent, should provide a sabbatical leave for the pastor during each fifth consecutive year of service in one congregation of the Church of the Nazarene.”

Implementation

All senior and associate pastors on the Chicago Central District, who have completed at least five consecutive years of ministry in their current church assignment, are eligible to participate in the Sabbatical program. The length of time dedicated to sabbaticals, and their design and content, will vary with every church and pastor’s particular situation, and is to be coordinated with the district superintendent.

Applications for sabbaticals should be submitted by the local pastor and church board, to the district superintendent, at least 6 months prior to the desired time of sabbatical. The district superintendent will consult with the District Advisory Board and provide an initial response within 4 weeks of the date of submission. There is an expectation of continued service of at least one year following resumption of duties subsequent to the sabbatical.

Guidelines and Ideas

The District Ministry Resource Center has reference material available for pastors and churches to use in designing appropriate sabbatical programs.

References

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Helm, Norman G. Jan/Feb 1993. "The Parish and the Minister's Sabbatical." Congregations. The Alban Institute.

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APPENDIX B
Sample Budget

The following sample budget depicts a local congregation that raises \$100,000 in tithes and offerings in 12 months, and which desires to be recognized as a **World Evangelism Church of Excellence**. It meets 100% of its goals for the four Assigned Apportionments, gives generously to Missions Specials, and participates through Work and Witness Projects. It most likely is a church with a worship attendance of around 90-100. Total giving for others is 16% of the total raised by the church in the year. The difference between a Church with this level of income that pays all its apportionments, and a church that pays an additional .2% toward WEF, is only \$150.00.

In the sample budget below, the pastor's compensation package represents about 28% of the total budget. As the church reduces its building indebtedness and capital expenditures (while still properly maintaining the church facilities), additional monies are freed up to enhance the pastor's compensation package and/or to begin adding some paid staff and/or additional local ministries.

	<u>Monthly</u>	<u>Annual</u>	<u>Total</u>
For Others (16.0% or more)			\$16,120
World Evangelism Fund (5.5%)	\$442	\$5,300	
Nazarene Benefits USA Fund (2.0%)	\$155	\$1,860	
Educational Fund (2.5%)	\$193	\$2,320	
District Evangelism Fund (5%)	\$387	\$4,640	
Ten Percent Missions Specials (examples):	\$158	\$1,900	
Alabaster			
NBC	\$8	\$100	
NTS			
Compassionate Ministry Projects			
CMC Support			
Other Giving for Others			
TOTALS	\$1,343	\$16,120	
 Buildings and Indebtedness (30% or less)			 \$30,000
Buildings and Capital Expense	\$1,250	\$15,000	
Indebtedness (Mortgage)	<u>\$1,250</u>	<u>\$15,000</u>	
TOTALS	\$2,500	\$30,000	
 Local Ministry (54% or more)			 \$53,880
Pastor's Cash Salary	\$1,042	\$12,500	
Pastor's Cash Housing Allowance	\$600	\$7,200	
Pastor's Benefits	\$733	\$8,800	
Associate Salaries			
Associate Benefits			
Local Church Expenses (Maintenance, Utilities, etc.)	\$1,750	\$21,000	
Local Departmental Expenses	\$250	\$3,000	
Other Local Benevolences	<u>\$115</u>	<u>\$1,380</u>	
TOTALS	\$4,490	\$53,880	
GRAND TOTALS	\$8,333	\$100,000	

APPENDIX C
Items for Audit Consideration

1. Obtain a comparative balance sheet and income statement for the fiscal year end, inquire regarding fluctuations that are greater than \$10,000 or 10% from prior year.
2. Agree bank, investment, and loan balances on the financial statements with year-end statements and/or bank reconciliations.
3. Identify any unusual items on the bank reconciliations that are over six months old that need to be resolved.
4. Select a sample of 8 deposits (2 per quarter). Ensure there is proper documentation to support the deposit. Agree that the deposit is posted to the correct account in the general ledger. Identify any discrepancies.
5. Select a sample of five expenses per quarter and obtain an invoice. Agree the amount on the invoice to the amount in the general ledger and inspect that the expense has been properly approved.
6. Prepare a reconciliation of salary expense, payroll tax and withholding to the general ledger and mathematically check that each employees' Form W-2 was accurately completed and that each quarterly Form 941 was accurately completed. Identify any discrepancies.
7. For one pay period, select a sample of employees and verify that the amount of the withholding agrees to the signed W-4 on file. Identify any discrepancies. Select a sample size relative to the total number of employees of the church. Suggest approximately 20% of total employee number be reviewed.
8. For clergy, inspect the housing allowance resolution that is in place and agree it to support, trace to approval and agree it to accurate reporting on the Form W-2. Identify any discrepancies.
9. Inspect each Form 1099 that was prepared and agree the amount listed on the form to the general ledger. Identify any discrepancies.
10. Request a document describing the money handling procedures in place. Identify any areas of improvement.

NOMINEE BIOS



Name: Paul Bold
Nomination: District Advisory Board – Clergy
Local Church: New Future Mongolian

Batkhuayag Paul Bold is the lead pastor at New Future Mongolian Church of the Nazarene where he has served for the last 9 years. Paul is also on the District Mission Strategy Team and is a member of NAMPA (North American Mongolian Pastor’s Association). Paul serves as a bi-vocational pastor who serves and supports his wife and three daughters.



Name: John Brown
Nomination: District Advisory Board – Lay
Local Church: Chicago First

John has been married for 43 years to Anne, and has 3 children and 5 grandchildren. He is the Managing Director & CEO of a National Casualty Claim TPA. He accepted the Lord as his Savior at 8 years old at a revival in the Chicago Heights First Church and grew up on the Chicago Central District. His walk with the Lord has been one of confidence and peace as they navigate life together. John graduated ONU in 1985 with a business degree. He is on the Board at Chicago First Church in Lemont, works as a leader in the Youth Department, and leads a Small Group for college-age adults.



Name: Tina Burton
Nomination: District Advisory Board – Clergy
Local Church: Resurrection Community

Tina is the lead pastor at Resurrection Community Church of the Nazarene in Kankakee, Illinois. She has served on the District Board of Ministry and the District Advisory Board/Committee.



Name: Ken Bushey
Nomination: ONU Trustee – Clergy
Local Church: Manteno

Ken has been the lead Pastor of Manteno since 2022. He is currently serving the Chicago Central District on the Board of Ministry, Olivet Board of Trustees, and as Central Mission Area Leader.



Name: Sandy Chew
Nominations: District Advisory Board – Lay
Local Church: Grace Community

Sandy is the Executive Director of Ministries at Grace Community. She enjoys empowering others to serve out their call, using their gifts, talents, and abilities. She has been married to her husband, Troy, for 25 years and together they have three young adult children – Gavin, Olivia, and Hayden.



Name: Makenzie Flores
Nominations: ONU Trustee – Clergy
Local Church: Community Cup

Makenzie is, first, a daughter of the Most High and blessed to be the wife of Mario Paul Flores, mom to two biological kids, ages 1 and 4, and two non-biological teens. She grew up as a Missionary Kid and considers South Africa her childhood home. In 2017, they planted Community Cup Church where she currently serves as the Co-Pastor. She is also a Licensed Master Social Worker, currently working in the field of gun violence prevention in the City of Kankakee. Makenzie serves her county police departments as a crisis chaplain.



Name: Paul Johnson
Nomination: ONU Trustee – Clergy
Local Church: GatheringPoint

Pastor at GatheringPoint Church, grateful husband and father to Erin, Graham, Ellis, and Emerson. Enjoy playing and watching sports, dance & piano recitals, and working on projects around the house. I also won second place in my 5th-grade pinewood derby race, but my mom threw away my trophy...so you are just going to have to take my word for it.



Name: Dave King
Nomination: District Advisory Board – Clergy
Local Church: Naperville Trinity

Dave graduated from MidAmerica Nazarene University and Nazarene Theological Seminary. He has been in pastoral ministry for 31 years serving two congregations prior to Naperville Trinity. Dave and Tracy moved last August and have been getting to know the congregation and community, and strategizing to build Christlike disciples in the community.



Name: Terry Kochersperger
Nominations: ONU Trustee – Lay
Local Church: Mundelein

Retired VP of Engineering for Baxter Healthcare Corporation. Terry serves on his Church Board, has been an Adult Sunday School Teacher for 35 years, and has previously served on the District Advisory Board, District Camp Board, an ONU Trustee, and the ONU Foundation Board.



Name: Matt McBurnie
Nominations: ONU Trustee – Lay
Local Church: GatheringPoint

Matt serves on the Board of GatheringPoint as the board secretary. He is part of the weekly prayer ministry and part of the leadership team for Alpha, an outreach ministry. He and his wife have four children, one married. They are both ONU graduates, as is their oldest son, Andrew, and his wife. Their younger son, Caleb, is a high school senior and has committed to attend Olivet in the fall and will play on the baseball team.



Name: Dena Reddick
Nomination: ONU Trustee – Lay
Local Church: College Church University Avenue

Dena Reddick is a 1982 ONU graduate in nursing. She has a nursing career at Riverside Medical Center and completed post-graduate and PhD at Rush University in Chicago. Dena and her husband Don have 2 children - both also ONU graduates - and 2 grandchildren. Dena has served as Sunday School teacher, church nurse, and board member. She hopes to continue her close connection and support of the ONU staff, faculty, and students!



Name: Galen Ryman
Nomination: ONU Trustee – Clergy
Local Church: Chicago First

Dr. Galen Ryman is the Lead Pastor at Chicago First Church of the Nazarene. He has been on staff at Chicago First for four and half years and has been the Lead Pastor for the last year and a half. He holds degrees from MidAmerica Nazarene University (BA in Ministry), Nazarene Theological Seminary (MDiv), and Liberty University (DMin). Personally, he enjoys date days with his wife, great books, wrestling his three children, the Kansas City Chiefs, and beating Dr. McKain in pickleball.



Name: Dave Scott
Nomination: District Advisory Board – Clergy
Local Church: Chicago Northside

Dave received his Bachelor's from Eastern Nazarene College and his Master's in Theology from Fuller Theological Seminary. He and his family spent 10 years as Global Nazarene Missionaries in Europe until 2019. He was formerly a Next Gen Pastor and currently serves as co-pastor with his wife at Northside Church of the Nazarene. He serves as the Chicago Mission Leader and is also a middle school substitute teacher. His wonderful wife Betsy is finishing her PhD in Marriage and Family Therapy, and they have two kids – Jacob (18) and Emma (12).



Name: Brian Utter
Nomination: District Advisory Board – Clergy
Local Church: Manteno

Brian currently serves as the ministry director of Shine.FM/Brilla.FM. He also serves as the global coordinator of World Mission Broadcast. At Manteno, he serves on the media team. Brian's wife, Lynne, is our district Nazarene Missions International president and they have two sons and a daughter-in-law.



Name: Don Wilson
Nominations: District Advisory Board – Clergy, ONU Trustee – Clergy
Local Church: Crossroads

Rev. Wilson is an ordained minister serving the south suburban areas of Chicago. He is a co-vocational pastor leading Crossroads Church of the Nazarene (a recent church plant on the Chicago Central District), and runs Wilson Realty Group & Consulting with his wife Yvonne. Don and his wife Yvonne are both graduates of Olivet Nazarene University. Additionally, their four children all have their educational roots from Olivet as well. His hobbies include fishing and making great bar-b-que.

MEMOIRS

Called of God for the proclamation of the Gospel, faithful to God and the church in his service, advanced by God before us to the heavenly city, we acknowledge with grateful hearts and thanksgiving the memory of the following **ministers** of the Chicago Central District who await our coming:

Rev. Hugh A. Combs | Rev. David J. Diveley Sr. | Rev. Daniel E. Wheelock

We acknowledge with grateful hearts and thanksgiving the memory of the following **lay members of our local congregations**, who have “washed their robes in the blood of the Lamb.”

Bradley First	Llora Kranich
Chicago First	Tom Spence
Chicago First Korean	BongJa An, YoungJa Yang
Chicago First Spanish	Elena Jimenez
Chicago Northside	Daina Zaimi, Carolyn Pruchnick
Chicago Oak Lawn Arabic	Umbilal Albiruni
College Church University Avenue	Steve Mitchell, JoAnn McRoberts, Patty Cook, Janet Cline, Bill Isaacs, Ruth Isaacs, Forest Greenawalt, Harlow Hopkins, Laura Young, Janet Urbon
Danville First	Gene Budd, Kathy Palmer
Danville Westside	Carl Bartlett
Ebenezer	Maria Carranza
Gathering Point	Dan Isacksen
Grace Community	Bill Demmitt, Ben Staley
Greater New Testament	Thelma Jean Parker
Hoopeston Community	Bob Ault, Bruce Hedgecock, Helen Miller
Joliet Crystal Lawns	Dave Johnson, Glenn Ruthenbeck, Thelma Slep
Kankakee Eastridge	Becky Gustafson
Manteno	John Pester
Naperville Trinity	Shirley Echeberry
Potomac	Stewart Fitzsimmons
Prairie Manor	Irma Moore, Bruce Miller, Fred Walton
Worth	Gregory Ciullo, Dorothy Dubiel

DISTRICT CALENDAR 2024-2025

APRIL 2024

12-13 District Assembly | GatheringPoint

MAY 2024

4 NMI District Council Meeting
10 ONU Board of Trustees | Olivet
11 Commencement | Olivet
16-18 Field Celebrate Life | Olivet

JUNE 2024

1 District Advisory Board Meeting
4 District Mission Strategy Team Meeting
7-8 Regional Children's Quiz | Olivet
10-14 Teen Camp | Indian Lake

JULY 2024

11-14 Kids Camp | Olivet
22-26 Everyone Cares Camp | Streator

AUGUST 2024

6 District Mission Strategy Team Meeting
17 NMI District Council Meeting
17 District Advisory Board Meeting

SEPTEMBER 2024

24 District Mission Strategy Team Meeting
26-27 DAB Planning Day

OCTOBER 2024

1-2 ONU Board of Trustees | Olivet
10-12 Pastor Spouse Retreat | Location TBD
25-27 Olivet Homecoming

NOVEMBER 2024

1-2 Ministerial Discovery Weekend | Lombard
9 NMI District Council Meeting

DECEMBER 2024

1 District License Applications due
3 District Mission Strategy Team Meeting
7 District Advisory Board Meeting
15 District Church Board recommendations/Staff Renewals due

JANUARY 2025

11 Board of Ministry Day | Kankakee First
18 N/NW Mission Area Meeting
25 Central Mission Area Meeting

FEBRUARY 2025

1 NMI District Council Meeting
1 Southern Mission Area Meeting
1 Annual Reports due
4 District Mission Strategy Team Meeting
8 S/SW/Chicago Mission Area Meeting
15 District Advisory Board Meeting
22 Hispanic Mission Area Meeting

MARCH 2025

25 District Mission Strategy Team Meeting

APRIL 2025

4-5 District Assembly